

Contributed presentations in the plenary sessions A and B, will be assigned 05 minutes except for the invited speakers who will be assigned 10 minutes. The schedule for invited presentations can be found in the conference program. We invite participants to check the program for any update.

**IMPORTANT:**

- Well before the session, ideally by **22 September**, please upload your presentation (PowerPoint or pdf) **labeled** as **session-surname\_name-oral** (example A4-SMITH\_Jane-oral.pdf) to the URL which will be sent to you personally. This is important as it will be a back-up which we can project from here should you have trouble with your connection.
- The presentations will be transmitted from your computer via zoom by sharing your screen. Please do not use double screens.
- **During this week before the conference you will be invited to a 30-minute joint testing session by our technical staff. Please do your best to participate so that you will be prepared for your session.**

For any specific technical request, please contact the local organizers **no later than 22 September** at [cordex23.iitm@tropmet.res.in](mailto:cordex23.iitm@tropmet.res.in)

Your presentation will be made available on the conference website unless you request otherwise. If you allow your slides to be made available online, please provide your talk in a .pdf format with the file size reduced. Your presentation will be converted to a .pdf format if this is not the format provided and this will be posted online.

Format: We suggest using standard fonts not smaller than 20 pts due to the size of the meeting room and legibility of the slides.

Standard presentation ratio to be used is 16:9 aspect, 1920x1080 resolutions.

**No show**

Participants are **strongly urged to inform the organizers in case of no-show** in sending a mail to [cordex23.iitm@tropmet.res.in](mailto:cordex23.iitm@tropmet.res.in) with copy to [ipoc@cordex.org](mailto:ipoc@cordex.org)